# VOL.

### NOTICE OF FILING OF DEDICATORY INSTRUMENTS FOR

**Owners Association of Patriot Estates** 

STATE OF TEXAS

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KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF ELLIS

THIS NOTICE OF DEDICATORY INSTRUMENT FOR Owners Association of Patriot Estates is made this 9th of January 2013, by Owners Association of Patriot Estates.

#### WITNESSETH:

WHEREAS, Owners Association of Patriot Estates prepared and recorded an instrument entitled "Declaration of Covenants, Conditions and Restrictions" dated on or about July 6, 2005, Volume 02138, Page 1792, Real Property Records of Ellis County, Texas, together with any other filings of records (if any).

WHEREAS, the Association is the property owners' association created by the Declarant to manage or regulate the planned development covered by the Declaration, as stated and recorded above; and

WHEREAS, Section 202.006 of the Texas Property Code provides that a property owners' association must file each dedicatory instrument governing the association that has not been previously recorded in the real property records of the county in which the planned development is located; and

WHEREAS, the Association desires to record the attached dedicatory instrument in the real property records of Ellis County, Texas, pursuant to and accordance with Section 202.006 of the Texas Property Code.

NOW, THEREFORE, the dedicatory instrument attached hereto as Exhibit "A" is true and correct copies of the originals and are hereby filed of record in the real property records of Ellis County, Texas, in accordance with the requirements of Section 202.006 of the Texas Property Code.

IN WITNESS WHEREOF, the Association has caused this Notice to be executed by it's duly authorized agent as of the date first above written.

Owners Association of Patriot Estates

By:

Duly Authorized Agent

ACKNOWLEDGMENT

STATE OF TEXAS

COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared Duly Authorized Agent of Owners Association of Patriot Estates, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that (s)he executed the same for the purposes and consideration therein expressed on behalf of said corporation.

SUBSCRIBED AND SWORN TO BEFORE ME on this

day

MARY HARVEY **NOTARY PUBLIC** STATE OF TEXAS MY COMM, EXP. 9-20-2015

Notary Public State of Texas

My Commission Expires

AFTER RECORDING RETURN TO: Principal Management Group Attn: Debbie Simpson 12700 Park Central Drive, Suite 600 Dallas, Texas 75251

INST NO. 1302314 FILING DATE/TIME: Jan 30, 2013at 01:02:00 PM THED FOR RECORD - ELLIS COUNTY, TEXAS

## Exhibit A

## Patriot Estates Homeowner Association Collection Policy

## THIS POLICY IS EFFECTIVE ON THE DATE EXECUTED BELOW AND REPLACES ANY AND ALL PRIOR COLLECTION POLICIES

The following actions are performed to collect on delinquent accounts. The charges assessed to an owner's account for certain collection action noted below are subject to change without notice. Monthly late and handling fees are assessed to delinquent accounts according to the notification on the billing statement and a monthly past due letter with account analysis or a late statement is mailed.

Check <u>Here</u>	Collection Step	Approximate Day of Delinquency Each Step is Taken	Notes .
(X)	Past due letter with account analysis or a late statement	10 <sup>th</sup>	An initial letter with an account analysis is mailed after the first month of fees are charged to a past due account.  Additional late statements are mailed monthly when late fees are charged.
( )	Utility cut-off notice	N/A	This action is taken only if the association has common meters and it is permitted in their documents.
(X)	Initial collection letter	30 to 45	This letter is mailed by regular & certified mail & a \$10.00 processing fee charged to the owners account. This letter allows the owner thirty (30) days to pay or dispute the balance & notifies of future action if payment is not received.
(X)	Intent to report delinquent account to credit bureau	60 to 75	This letter allows the owner ten (10) days to pay prior to reporting their delinquent account to the credit bureau. It also informs the owner of the fee that will be charged to their account if reported to the credit bureau.
<b>(X)</b>	Notification to owner of credit bureau reporting	~ 70 to 85 ~	This letter notifies the owner that their account has been charged \$59.54 & is being reported to the credit bureau. It also informs them of future actions & the related fees that will be charged to their account.
(X)	Order title search to determine legal owner	80 to 105	A title search is ordered & the owners account charged \$65.00. Upon receipt of the title search, a letter is mailed to the owner informing them of this action and the \$65.00 charge assessed to their account. This letter also informs them if payment is not received within ten (10) days an assessment lien will be filed with the county & the associated cost charged back to their account.
(X)	Notify owner of lien filing and file lien with the county	95 to 125	If payment has not been received within ten (10) days a lien is prepared & the owners account charged \$178.61. A letter is mailed to the owner informing them of this action, that \$178.61 has been charged to their account & that the lien is being filed in the county records. Upon payment in full a notice of release of lien will be processed & filed in the county at no additional charge.
(X)	Forward owners file to the association attorney for small claims suit and/or foreclosure	120 to 135	This action must be allowed in the association documents. A fee of \$25.00 will be charged to the owners account for preparing & forwarding the necessary documents to the association attorney.

Signature - Authorized Board Member Date

John K Howland